

ARICKAREE SCHOOL DISTRICT R-2
HOME OF THE INDIANS
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ARICKAREE BOARD OF EDUCATION

2019-2020

PRESIDENT – Mr. Jason Page
VICE-PRESIDENT – Mr. Brian Axtell
SECRETARY – Mrs. Lori McCaffrey
TREASURER – Mr. Harold Jefferson
BOCES Representative – Mr. Tyson King

DISTRICT ADMINISTRATION

Superintendent of Schools

Mrs. Tonya Rodwell

DISTRICT STAFF

Athletic Director: Don Myers
Business Manager and Secretary to the Board: Sara Walkinshaw
Secretary/Registrar: Marsha Jesse
Cooks: Stacey Baar and Yanet Perez
District Custodian:
Director of Maintenance/Transportation: Daniel Tramp
Paraprofessional: Cathy Dutton, Jackie Thomas, Tricia Tramp

TEACHING STAFF AND AREAS OF RESPONSIBILITY

JUNIOR HIGH/HIGH SCHOOL

Language Arts: Ronda Peebles	Math: Margie Shafer
Science: Don Myers	Social Studies: Jesse Feather
Special Education: Sarah Butler	Business/FBLA: Will McFadden
Art: Kari Monat	Agriculture/FFA: Bethany Ray
Music:	P.E.: Missy Trim

ELEMENTARY SCHOOL

Pre-School: Allyson Vasquez	Kindergarten: Patricia Harman
1st & 2nd Grades: Bailey Fassler	3rd and 4th Grades: Emma Thoma
5th Grade: Kristel Macapobre	6th Grade: Ronnel Tumonong

STUDENT CLUBS AND ORGANIZATIONS AT AHS

Future Business Leaders of America

Will McFadden, Sponsor

National Organization of Future Farmers of America

Bethany Ray, Sponsor

National Honor Society

Margie Shafer, Sponsor

Publications

Kari Monat, Sponsor

Arickaree Student Council

Jesse Feather, Sponsor

Knowledge Bowl Team

, Sponsor

CLASS SPONSORS

Class of 2020 – Don Myers & Missey Trim

Class of 2021 – Jesse Feather & Ronda Peeples

Class of 2022 – Will McFadden & Beth Ray

Class of 2023 – Margie Shafer & Kari Monat

Class of 2024- Sarah Peggram

Class of 2025- Sarah Peggram

ARICKAREE SCHOOL COLORS ~ GREEN, WHITE & GOLD

ARICKAREE MASCOT ~ INDIANS

ARICKAREE SCHOOL SONG

Let's go Arickaree; let's win this game tonight.

Let's go Arickaree; let's get in there and fight.

If we all pull together, we're sure to win this game,

And when our Indians finish up, it'll never be the same;

Let's go Arickaree, and let our colors show,

For we are out for victory

Arickaree, let's go!

ABSENCES:

One criteria of a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development and possible academic failure. Regular attendance is of utmost importance for school interest, social adjustment and scholastic achievement. No single factor may interfere with a student's progress more quickly than frequent tardiness or absence.

According to state law, it is the obligation of every parent/guardian to ensure that every child under their care and supervision receives adequate education and training and, if of compulsory attendance age, attends school.

Continuity in the learning process and social adaptation is seriously disrupted by excessive absences. In most situations, the work missed cannot be made up adequately. Students, who have good attendance, generally achieve higher grades, enjoy school more and are more employable after leaving school. For at least these reasons, the Board believes that a student must satisfy two basic requirements in order to earn full class credit:

- Satisfy all academic requirements and
- Exhibit good attendance habits as stated in this policy

A telephone a written excuse signed by a parent or guardian must be presented to the office on the day after a student is absent. A phone call the morning of the absence is much appreciated. The district may require suitable proof regarding absences including written statements from medical sources.

An excused absence is one occurring for legitimate cause with the knowledge and approval of parent/guardian and for reasons acceptable by the administration. The following shall be considered excused absences:

- A student who is temporarily ill or injured or whose absence is approved by the parent/guardian and administrator
- A student who is absent for an extended period due to physical, mental or emotional disability
- A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration

An unexcused absence may occur with or without the prior knowledge and approval of the parent/guardian for reasons that are not acceptable to the administration as a justified reason for absence. Parents will be notified if the absence was determined unexcused. Absences due to a student's family vacation or educational trips that may cause a violation of attendance policy must be pre-arranged and approved by the administration.

Truancies will be addressed on an individual basis. Any student who is truant may face suspensions and be required to make up missed time.

Make-up work for excused absences is as follows: If absent 1 day, a student gets 1 school day to make up work. If work is made up during periods of out of school suspension or an unexcused absence a student will receive 50% credit.

UNEXCUSED ABSENCES:

An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. Each unexcused absence shall be entered on the student's record. The parents/guardians of the student receiving an unexcused absence shall be notified orally or in writing by the district of the unexcused absence.

In accordance with law, the district may impose academic penalties which relate directly to classes missed while unexcused. The administration shall develop regulations to implement appropriate penalties. Students and parents/guardians may petition the Board of Education for exceptions to this policy or the accompanying regulations provided that no exception shall be sustained if the student fails to abide by all requirements imposed by the Board as conditions for granting any such exception.

The maximum number of unexcused absences a student may incur before judicial proceeding are initiated to enforce compulsory attendance is 10 days during any calendar year or school year.

Any student who has been absent from class for 6 consecutive weeks or more in any one school year, except for reasons of expulsion, excused long term illness or death, is considered a "dropout" and shall be reported to the Department of Education by the school district. However, if the student is in attendance at the end of the school year, or enrolled in another school, home study course or on-line program, such student is not considered a dropout and shall not be reported.

MAKE-UP WORK:

Make-up work shall be provided for any class in which a student has an excused absence unless otherwise determined by the building administrator. It is the responsibility of the student to pick up any make-up assignments permitted on the day returning to class. There shall be 1 day allowed for make-up work for each day of absence. Make-up work shall be allowed following an

unexcused absence with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school. However, this work will receive only partial credit, which is the consequence for an unexcused absence.

TARDINESS:

Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy student to an uninterrupted learning, penalties shall be imposed for excessive tardiness. Parents/guardians shall be notified of all penalties regarding tardiness. In an unavoidable situation, a student detained by another teacher or administrator shall not be considered tardy provided that the teacher or administrator gives the student a pass to enter his next class. Teachers shall honor passes presented in accordance with this policy.

The provisions of this policy shall be applicable to all students in the district including those above and below the age for compulsory attendance as required by law.

TRUANCY:

A “habitual truant” shall be defined as a student of compulsory attendance age who has four unexcused absences from school in any one month or 10 unexcused absences during any school year. Absences due to suspension or expulsion shall not be counted in the total of unexcused absences.

In order to reduce the incidents of truancy, parents of all students shall be notified in writing at the beginning of each school year of their obligation to insure that all children of compulsory attendance age attend school. Parents shall be required to acknowledge in writing awareness of their obligations and to furnish the school with a telephone number or other means of contacting them during the school day.

The school shall establish a system of monitoring individual unexcused absence. When student fails to report on a regularly scheduled school day and school personnel have received no indication that his parent is aware of the absence, school personnel or volunteers under the direction of school personnel shall make a reasonable effort to notify the parent by telephone. A plan shall be developed for a student who is at risk of being declared habitually truant with the goal of assisting the child to remain in school. When practicable, the child’s parent, guardian or legal custodian shall participate with district personnel during the development of the plan.

Appropriate school personnel shall make all reasonable efforts to meet with the parent, guardian or legal custodian to review and evaluate the reasons for the child’s truancy.

ILLNESS AT SCHOOL:

When a student becomes ill at school, they should report to the office. The administration will then attempt to contact the student’s parents or guardians so that the student may be sent home. If contact cannot be made, the administration may, at their discretion, dismiss a student who can provide their own transportation home. In the event a student is sent home with a fever, the student should be without a fever, without the aid of medication, for 24 hours before returning to school.

COLLEGE VISITATION:

Seniors who wish to visit college campuses must make arrangements with college campuses and get those arrangements approved through the administration. Advance make-up slips must be secured from the office for these excused absences. 2 visits are allowed each year.

PERMIT TO LEAVE THE BUILDING:

Any student leaving the school building during school hours must have written permission from their parents, and the administration.

MARRIED STUDENTS:

Married students are entitled to all the rights and privileges connected with an education and shall not be denied any opportunities or honors offered by the school. As a courtesy for record keeping married students should notify the administration of their marriage within 1 week of the ceremony, or in case of a summer marriage, within 1 week after the student returns to school.

CLASS ATTENDANCE:

Students are expected to attend classes. During lunch hour and in the morning before school begins, students are expected to be in the cafeteria and patio.

COMMUNICABLE DISEASES:

Students with communicable diseases shall be excluded from school until the termination of the disease or upon presentation of a statement from a physician certifying that the disease is no longer in a contagious stage. (Such as: Strep Throat, Mono, Chicken Pox, etc.)

LOCKERS:

Locker assignments will be made and posted on the bulletin board on the first day of school. Any changes in assignment must first be cleared with the office.

Each student is responsible for the maintenance and care of the locker assigned to him or her.

TELEPHONE USE:

Students will not be called to the telephone unless it is an emergency. All personal student phone calls are to be placed on the **PHONE IN OFFICE**. Such calls should be made before school begins, after school is dismissed, or during lunch period. Students should not use the telephone during passing time and are not to use the telephone during class periods.

Class or organization phone calls may be placed on one of the office phones. No more than 2 student representatives may be involved in placing the call. Cell phone use is not allowed while school is in session except in an emergency. School phones in the classrooms are for teacher use only.

SCHOOL CLOSING – SNOW/MUD DAYS:

As a result of inclement weather, there may be days when school will be closed. Typically, the decision to close school will be made by the administration no later than 6:30 a.m. on the day in question. Each family should receive a call, text, and/or email from the automated system notifying them of the school closing. You may also find this information on the school’s website: www.arickaree.org. Channel 9News and the school Facebook page are other avenues used to make notifications.

MEDICATION AND EMERGENCY FORM:

Students needing to take prescription medications during school hours must turn medicine into the office in a prescription bottle with the student’s name on it. The office will dispense the drugs as per prescription upon receiving the signed Medical Consent Form.

The parents of all students shall be asked to sign and submit an emergency medical authorization form which shall indicate the procedure they wish the school to follow in the event of a medical emergency involving their child.

In all cases where the nature of an illness or injury appears serious, the parent or guardian shall be contacted if possible and the instructions on the student’s emergency form followed. Thus, in extreme emergencies, arrangements usually may be made for the student’s immediate hospitalization whether or not the parent or guardian can be reached.

STUDENT RECORDS:

A written request is necessary for parents, guardians or eligible students to see their records. Parents or eligible students who believe that information contained in the education records of a student is inaccurate, misleading, or in violation of the privacy or other rights of the students should request, in writing, that the Superintendent amend the records. If the request is refused, the requesting party is entitled to a hearing.

ENTERING THE BUILDING:

Students will not be permitted in the building before 7:35 a.m. and must leave the building by 4:00 p.m. Under **NO** circumstances will students remain after school unless there is an activity in which they are participating. *ELEMENTARY AND JUNIOR HIGH STUDENTS WILL NOT BE PERMITTED TO REMAIN AFTER SCHOOL WITHOUT AN ADULT, UNLESS PRIOR ARRANGEMENTS HAVE BEEN MADE.*

VISITORS' PASSES:

Parents and visitors to the school are always welcome, but, must **check in at the office** before visiting classes and must indicate the class or classes they expect to visit. Please, get permission a day in advance. Parents and visitors should also check out at the office. Because visitors cause some distractions in the classroom environment, the number will be limited to two per class. The number may be changed by the teacher's request.

ACADEMICS (GRADUATION REQUIREMENTS)

In order to qualify for a high school diploma and participate in the graduation ceremony at Arickaree High School, a student must meet the following requirements:

1. Earn a total of 27 instructional units (credits)
2. Attend high school for 8 semesters
3. Carry a full load (8 Carnegie units) each year of attendance for the 4 years of high school

The current graduating class will be required to meet the following requirements for graduation:

Language Arts	4 Units
Mathematics	4 Units
Social Studies	3 Units
(World History – 1 Unit; American History – 1 Unit; U.S. Government – 1 Unit	
Science	3 Units
(Biology is required)	
Physical Education/Health:	1 Unit
Technology	1 Unit
Foreign Language	1 Unit
Electives	9 Units

Total credits required: 27

One year of science credit will be granted to meet the three years of science credits required for graduation for students who are enrolled in and complete the four-year curriculum of Agriculture Education. Students who complete the four-year course of study in Agriculture Education will be granted 4 units of Agriculture Education credit and 1 unit of Agriculture Education Science. All subjects offered are 2 semester subjects for which the student will receive credit if they maintain a D average or better (excluding Fiber classes). *The student must fulfill all the requirements of the course as established by the teacher.

A student must attend high school for 8 semesters in order to qualify for graduation. Within those 8 semesters, they must earn a minimum of 27 units of credit.

All students must carry a full load of 8 Carnegie units per year, for all four years of high school.

The administration must approve any exceptions.

A student must be enrolled in a minimum of 8 solids in order to be eligible for participation in extra-curricular activities. A solid is a course that carries 1 credit per year. Less than 8 per year require approval of the administration.

COURSES OFFERED:

ENGLISH:

- Language Arts
- Public Speaking

SOCIAL STUDIES:

- Government
- Geography
- American History
- World History
- Economics

MATHEMATICS:

- Geometry
- Algebra I, II, III
- Consumer Math

SCIENCE

- Chemistry
- Physics
- Biology
- Physical Science

VOCATIONAL BUSINESS OCCUPATIONS:

- Intro to Business
- Computer Applications
- Advanced Computers
- Desktop Publishing
- Accounting I
- Business Capstone

VOCATIONAL AGRICULTURE EDUCATION:

- Intro to AFNR*
- Agricultural Structures
- Advanced AFNR(*3years)

PHYSICAL EDUCATION:

- Weight Lifting
- 9th Grade Health/Physical Education (Required)

FOREIGN LANGUAGE:

- Required – As offered on Fiber Optics COL (An Admission Requirement for 4 year colleges.

SPECIALS:

- High School Art
- Instrumental Music/Band

OTHER:

- Various classes through Fiber Optics and COL. The Colorado Post-Secondary Education's Act allows dual credit and college credit simultaneous with high school credit for students with 12 or more credits.

COLLEGE CLASSES:

- Students should give notice 60 days before taking a college class. Students are required to buy college textbooks. Successful completion of the class is obtaining a 70 or better. Any student not receiving a 70 will be required to reimburse tuition expenses.

GRADE POINT AVERAGE:

- A = 90-100
- B = 80-89
- C = 70-79
- D = 60-69
- F = 0-59

HONOR ROLL:

- The Superintendent's Honor Roll is achieved when a student has a 4.0 grade point average. The Honor Roll is achieved by a 3.0-3.9 grade point average.

MARKING AND GRADING SYSTEM:

- The Policies of the Board of Education specify the above distribution of letter grades for Arickaree School.

STUDENT CLASSIFICATION:

Students are classified according to the number of credits they have earned through the last Semester of attendance:

- Freshman: Less than 7 Credits
- Sophomore: More than 7, but less than 14
- Junior: More than 14, but less than 20
- Senior: More than 21 Credits
- To Graduate: A minimum of 27 Credits

REGISTRATION: Preliminary registration will be completed in the spring of each year. Both you and your parents should carefully consider your schedule. Final registration will be held in the fall.

CLASS LOAD: Each student must carry at least 8 classes. It is recommended that no student carry more than 2 credits of work in any subject area during a single year.

SCHEDULE CHANGES: Should any schedule changes become necessary during the first week of the semester, they can be made without loss of credit and with Parent’s signature. The faculty members involved and the administration shall determine necessity for the change. In order for a student to be exempted from taking a year of physical education, they must present to the school administration a statement from a physician stating the reason for their inability to participate. A student, who is exempted from PE, will also not be able to participate in extracurricular sports.

Exemptions from required instruction do not excuse a student from the total semester hours required for graduation.

FIELD TRIPS: Field trips are recognized as an effective and worthwhile means of learning. Policies related to students’ participation in field trips are as follows:

1. Participating students may be asked to pay a pro-rated share of the costs for their own meals, admission fees, etc.
2. Students are expected to obey all rules governing participation in the trip, including the bus conduct rules. Students who cannot demonstrate sufficient control to obey such rules may be excluded from the trip.
3. Students will not be permitted to leave the trip unless released to immediate family members over the age of 18 years.

STUDENT SOCIAL EVENTS: After school parties and dances are for students in Arickaree School enrolled in grades 9-12. The Homecoming Dance is open to Arickaree High School Alumni. High school dates, not from Arickaree High School, must be signed in at the office one week before the dance. 8th grade Continuation dance, if held on school grounds, is for 6th – 8th grades **Arickaree Students Only.**

All school parties will terminate at 10 p.m. on school nights and 12, midnight, on Friday and Saturday nights. The administration and sponsors must approve exceptions.

The sponsor, the student council, and the administrator shall approve all social functions. An activity request must be approved and filed in the office at least one week prior to the function. All dances/parties are considered closed. This means that once you enter the function, you may not leave. If you do leave, you will not be allowed back in to the function and your parents will

be notified. Guests from outside of our school will need approval from the sponsor. The sponsor is to find chaperones for each function. Cleaning and taking down the decorations must be done prior to the next day of school.

EXTRA CURRICULAR ACTIVITIES

ELIGIBILITY:

A student will be eligible to participate in extra-curricular activities unless:

- They have a D in two or more subjects or are failing in one subject.
- They are sent to the office for disciplinary reasons (See Discipline Code) in which case the student may be declared immediately ineligible for one or two weeks or may be suspended.

Any student declared ineligible due to failing grades will not be permitted to participate in any **extracurricular activities** for the coming week. Eligibility will be based on a cumulative semester grade average. A student must attend 4 of the 8 classes on a school day that precedes a weekend or will miss all weekend activities. Extenuating circumstances may arise and will be addressed on an individual basis by the administration. The attendance policy may be waived with prior approval from the superintendent. A student who is sick on the day preceding a weekend but has recovered by Monday would be allowed to participate in Monday's activities. Any student attending a school function or bereavement on the day of the activity or day preceding the weekend will be excused from this rule. Extracurricular activities are those under the sponsorship and direction of the school but for which participation is not required and credit is not given. Participation in extracurricular activities is a privilege - - not a right.

TRANSFER STUDENTS: If a student transfers enrollment to another school without an accompanying change of domicile by the student's parent or guardian, the student's eligibility to participate is determined by the district's eligibility requirements and Colorado High School Activities Association (CHSAA) rules. However, a student cannot be prohibited from participating in any interscholastic athletic activity at the school to which the student transfer occurs no later than 15 days after the beginning of the school year and prior to the student's participation in the interscholastic athletic activity during the same school year at his or her prior school. Students transferring into the district must attend for a minimum of two years before being eligible for valedictorian or salutatorian of the senior class.

INTERSCHOLASTIC ATHLETICS: Interscholastic athletics are considered a part of the educational program at Arickaree School. Students may participate on a volunteer basis in both the Junior High and Senior High levels. A student's physical education grade will not be affected by not participating in interscholastic athletics.

The Board of Education resolution adopted in August of 1988 is as follows:

“That beginning with the 1989-90 school years, if any athletic team has less than four (4) members or if there is less than a full squad, the sport will be cancelled for that season.”

Arickaree Junior and Senior High participate in YWKC league in volleyball, basketball, and track, as well as 6-man football. Any student participating in athletics shall carry a full class load in addition to going out for athletics. Any student in grades 6-12 participating in interscholastic athletics is required to **have proof of insurance** and a physical examination form on file prior to the first practice for their first athletic activity. The school will make arrangements for the physical and will provide the necessary forms which includes parent's signature for participation. There may be a charge for physicals given on the date and time set by the school. Any student not getting a physical on the date and time set by the school will be responsible for getting a physical and paying the full cost.

HOMEcomings ROYALTY: The volleyball squad will nominate up to four members to be Homecoming Queen Candidates. The student body will elect the Queen. The football squad will nominate up to four members as candidates for the Homecoming King. The student body will also elect the King.

PROM IS FOR HIGH SCHOOL STUDENTS ONLY

STUDENT ORGANIZATIONS: All school clubs and organizations will have a faculty sponsor and will operate according to the policies of the Board of Education. The following youth groups are active at Arickaree High School:

FFA – Any student enrolled in a Vo-Ag class may belong to FFA.

FBLA – Any student enrolled in any business class may belong to FBLA.

STUDENT COUNCIL – Student Council members are elected as representatives from each class and organization. Student Council officers are elected by the entire student body in the spring and assume their offices the following school year. The Student Council must approve all student social activity and money making requests from classes and should be submitted to the Student Council at least one week in advance of the activity and prior to the Council's next meeting before the activity is scheduled. The Student Council will also sponsor all Homecoming Week Activities.

CLASS AND CLUB ACTIVITIES: The number of in-school functions allowed per year shall be:

- 7th and 8th Grade – One moneymaking activity
- 9th and 10th grades – One moneymaking activity
- 11th grade – Concessions and 2 separate moneymaking activities. They also have Prom and Banquet.
- 12th grade – Homecoming supper; Senior Supper; Class Member Sale; and 2 other moneymaking activities.
- **CLUBS:**
 - FFA – Member Sale, Fruit Sales and 1 other moneymaking activity
 - FBLA – FBLA Week and 1 other moneymaking activity
 - NHS – 1 moneymaking activity

Each class and organization will be awarded one cake raffle per year. The junior high classes will divide the junior high, only, games equally. There will be forms for both in-school and out-of-school activities as they want as long as they pass a Student Council vote with a quorum present.

SENIOR TRIP: Senior trips are permitted, provided the senior class has sufficient funds to pay all the expenses incurred; that an itinerary for the trip has been submitted to and approved by the superintendent. The length of time for the trip will be governed primarily by the class finances, but not to exceed four days, two school days and two weekend day. The sponsor and the administration must approve transportation means. Beginning with the class of 1990, no senior trips will be permitted outside the Continental United States.

The senior trip will be governed by the following regulations:

1. The sponsors will be in complete charge at all times and no deviation from their direction will be allowed.
2. A respectable form of dress will be worn at all times.
3. All students should show respect for others at all times.
4. No smoking or drinking by students on the trip.

5. Each group activity is to be arranged so that a sponsor will be present. Curfews, lights-out, and other rules may be enforced as necessary.
6. Absolutely NO action, which will result in a poor reputation for the school, will be tolerated. Rowdiness, vulgarity, poor manners, and minor thefts are considered violations of the regulation.
7. Senior trip is a sponsored activity; therefore, all rules that apply during school apply for this trip.

Any violation of these regulations is considered grounds for ending the trip immediately at the discretion of the sponsors. Any student going on a senior trip will comply with all the regulations specified by the sponsor, the administration, and the Board of Education. If a student disobeys the rules while on a senior trip and needs to be sent home, it will be at the expense of the parents.

STUDENT BEHAVIOR: Students are expected to conduct themselves in such a manner that they do not interfere with the learning opportunities of other students. School sponsored activities are an extension of the school so the same conduct is expected at these activities. Chewing gum will be allowed at the discretion of the teacher. No sunglasses may be worn during school hours. Each teacher will have his or her own classroom rules; it is the student's responsibility to know these. Each teacher may decide whether or not candy is allowed in his/her classroom (water bottles with lids are allowed).

COMPUTER USE: Everyone must sign Internet Agreements. A teacher must be present for students to use the internet.

CHANGE POLICY: Students may obtain change before school, during lunch or after school.

USE OF TOBACCO, VAPING, AND DRUGS: State law prohibits the use of tobacco, vaping and drugs on school grounds.

TEACHERS' LOUNGE: The Teachers' Lounge is for teachers and staff only.

CLOSED CAMPUS: Arickaree School is a closed campus which means any student leaving the school grounds during school hours must have written approval from their parents and the approval of the administration before leaving. A school-sponsored activity would be an exception to this rule.

SPECIAL EMPHASIS: Students displaying the apparent use of illegal drugs, alcohol, or tobacco will be restricted and/or ejected from school activities. Parents will be notified.

BUS CONDUCT RULES: Students riding buses for any reason are expected to conduct themselves in an orderly manner so that all the bus riders may arrive safely at their destination. All students will travel to the school sponsored activities in transportation furnished by the school. Sponsors may release students for the return trip to parents, provided the parents sign a release. To that end, the following rules will be observed while riding the bus:

1. Passengers shall go to their seats without crowding or pushing and shall remain seated while the bus is in motion.
2. Passengers shall not extend arms, legs, or heads out of the bus.
3. Passengers shall not tamper with the emergency doors or windows or any other part of the bus equipment.
4. Passengers shall not mar or deface the bus and its equipment.
5. Passengers shall not fight or scuffle on the bus or throw objects from the aisles of the bus.
6. Passengers will keep books, lunch boxes, and similar objects from the aisles of the bus.

7. Passengers shall remain seated until the bus comes to a complete stop and shall leave the bus in an orderly manner.
8. Passengers shall, upon the request of the bus driver, refrain from causing loud noise or loud talking, especially in hazardous weather conditions.
9. Passengers shall be responsible for leaving the bus clean at the end of the trip.

The bus driver has the authority to maintain discipline on the bus in the absence of a teacher. When a bus driver reports a student to the office for disciplinary reasons, the administrator will notify the parents.

STUDENT DRESS CODE: A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on school work, reduce discipline problems, and improve school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school.

Any student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately. In this case, there shall be no further penalty. If the student cannot promptly obtain appropriate clothing on the first offense, the student shall be given a written warning and an administrator shall notify the student's parents/guardians. On the second offense, the student shall remain in the administrative office for the day and do schoolwork and a conference with parents/guardians shall be held. Classes missed will be unexcused absences. On the third offense, the student may be subject to suspension or other disciplinary action as outlined in the school discipline code.

UNACCEPTABLE ITEMS: The following items are deemed disruptive to the classroom environment or to the maintenance of a safe and orderly school and are not acceptable in school buildings, on school grounds, or at school activities:

1. Shorts, dresses, skirts or other similar clothing shorter than mid-thigh length
2. Sunglasses and/or hats worn inside the building
3. Inappropriately sheer, tight or low-cut clothing (e.g. midriffs, halter tops, backless clothing, tube tops, garments made of fishnet, mesh or similar material, muscle tops, etc.) that bare or expose traditionally private parts of the body including, but not limited to, the stomach, buttocks, back and breasts
4. Tank tops or other similar clothing with straps narrower than 1.5 inches in width
5. Leggings and tights may only be worn with clothing that reaches mid-thigh. This applies to both the front and back.
6. Any clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that:
 - a. Refer to drugs, tobacco, alcohol, or weapons
 - b. Art of a sexual nature
 - c. By virtue of color, arrangement, trademark, or other attribute denote membership in gangs which advocate drug use, violence, or disruptive behavior
 - d. Art; obscene, profane, vulgar, lewd, or legally libelous
 - e. Threaten the safety or welfare of any person
 - f. Promote any activity prohibited by the student code of conduct
 - g. Otherwise disrupt the teaching-learning process

EXCEPTIONS: Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school-sponsored extra-curricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by

the sponsor or coach. Building principals, in conjunction with the school accountability committee, may develop and adopt school-specific dress codes that are consistent with this policy.

STUDENT DRIVERS: Students may park in front of the school, only. Cars will not be moved during the time school buses are loading and until the buses have left. A safe loading zone must be observed at all times. Any student not abiding by this rule will be required to turn their car keys into the office upon entering the school each morning.

LUNCH ROOM POLICY AND PROCEDURES: Arickaree School District R-2, follows the State of Colorado Department of Education rules for nutrition. Students shall **NOT** go to the parking lot during the lunch hour.

SCHOOL PROPERTY: Students are asked to observe and use all possible care in using the school building and school property, such as desks and textbooks. Any person damaging school property will pay for its repair or cost of replacement and will assume the responsibility of other action, which will depend on the act, the damage, and the laws concerning them. Textbooks furnished by Arickaree School will be returned at the end of the course for which the books are used. If a book is lost or not returned in good condition, the student will pay for its replacement cost. The same rule applies to athletic equipment and other equipment used in conjunction with a class or activity.

ASSISTING THE CUSTODIAN: Students should assist the custodian by:

1. Not tracking in excess mud or snow
2. Keeping street shoes off the gym floor
3. Picking up trash before leaving the room
4. Refraining from sitting on desk tops or standing in chairs

SEARCHES:

Student Interrogations, Searches and Arrests:

The Board of Education seeks to maintain a climate in the schools which is conducive to learning and protective of the safety and welfare of staff and students. To achieve this goal, it may be necessary for school personnel to search the person and/or the personal property of the student and to seize any property deemed injurious or detrimental to the safety and welfare of students and staff.

Searches Conducted by School Personnel:

Searches may be conducted by a school official who has reasonable grounds for suspecting that a search will turn up evidence that the student has violated either the State or Federal law or Board policy. When reasonable grounds for a search exist, school personnel may search a student and/or the student's personal property while on school premises or during a school activity under the circumstances outlined in this policy and may seize any illegal, unauthorized or contraband materials.

Any search conducted by a school official shall respect the privacy of the student and not be any more intrusive than necessary, considering the age and sex of the student and nature of the suspected infraction.

Whenever possible, the student shall be informed of the reason(s) for conducting the search and the student's permission to perform the search shall be requested. A student's failure to cooperate with school officials conducting a search shall be considered grounds for disciplinary action.

Definitions:

1. **“Reasonable suspicion”** is the standard for a search on school property or at school activities carried out by school authorities. Reasonable suspicion is based on facts provided by a reliable informant or personal observation which cause the school official to believe, based on personal experience, that search of a particular person, place or thing would lead to the discovery of evidence of a violation of Board policy or state or federal laws. Reasonable suspicion requires more than a mere hunch.
2. **“Contraband”** consists of all substances or materials prohibited by Board policy or State/Federal law including, but not limited to, drugs, alcoholic beverages, guns, knives, other weapons and incendiary devices.

STUDENT RESPONSIBILITIES: In order to ensure the best possible educational environment for all students, unacceptable behavior shall be prohibited and subject to disciplinary action, if such actions occur while the student is under school jurisdiction whether as participant or spectator.

1. Those actions disrespectful or insubordinate to the teachers, school personnel, other students, or actions, which cause or encourage bodily injury to those same persons.
2. Actions including vandalism, which damages or destroys, school property or the property of others will result in the parents paying for the damages.

WEAPONS: The Board of Education determines that possession and/or use of a weapon by students is detrimental to the welfare and safety of the students and school personnel within the district.

Mandatory expulsion in accordance with state and federal law:

Carrying, bringing, using or possessing a dangerous weapon in any school building, on school grounds, in any school vehicle or at any school-sponsored activity without the authorization of the school or the school district is prohibited. An exception to this policy may be made for students participating in an authorized extracurricular activity or team involving the use of firearms.

If a student discovers that he or she has carried, brought or is in possession of a dangerous weapon and the student notifies a teacher, administrator or other authorized person in the school district, and as soon as possible delivers the dangerous weapon to that person, expulsion shall not be mandatory and such action shall be considered when determining appropriate disciplinary action, if any.

As used in this policy, “dangerous weapon” means:

1. A firearm, whether loaded or unloaded, or a firearm facsimile that could reasonably be mistaken for an actual firearm.
2. Any pellet, BB gun or other device, whether operational or not, designed to propel a projectile by spring action or compressed air
3. A fixed blade knife with a blade that measures longer than 3 inches in length or a spring loaded knife or a pocket knife with a blade longer than 3 ½ inches
4. Any object, device, instrument, material, or substance, whether animate or inanimate, used or intended to be used to inflict death or serious bodily injury including, but not limited to, slingshot, bludgeon, brass knuckles or artificial knuckles of any kind

In accordance with federal law, expulsion shall be for no less than one full calendar year for a student who is determined to have brought a firearm to school in violation of this policy. The superintendent may modify the length of this federal requirement for expulsion on a case-by-case basis.

School personnel shall refer any student who brings a firearm or weapon to school to law enforcement.

An exception to his policy may be made for students participating in an authorized extracurricular activity or team involving the use of firearms.

GROUNDS FOR SUSPENSION/EXPULSION:

According to Colorado Revised Statutes 22-33-106 (1) (a-e) and 3 (e), the following shall be grounds for suspension or expulsion from a public school:

1. Continued willful disobedience or open and persistent defiance of proper authority
2. Willful destruction or defacing of school property
3. Behavior on or off school property which is detrimental to the welfare or safety of other pupils or of school personnel including behavior which creates a threat of physical harm to the child or other children
4. Declaration as a habitually disruptive student for which expulsion shall be mandatory.
 - a. For purposes of this paragraph, “habitually disruptive student” means a child who has been suspended pursuant to paragraph (1), (2), (3) or (5) of this exhibit 3 times during the course of the school year for causing a material and substantial disruption in the classroom, on school grounds, in school vehicles or at school activities or events because of behavior that was initiated, willful and overt on the part of the child. Any student who is enrolled in a public school may be subject to being declared an habitually disruptive student.
 - b. The student and the parent, legal guardian, or legal custodian shall have been notified in writing of each suspension counted toward declaring the student as habitually disruptive and the student and parent, legal guardian, or legal custodian shall have been notified in writing and by telephone or other means at the home or the place of employment of the parent or legal guardian of the definition of “habitually disruptive student” and the mandatory expulsion of such students.
 - c. Serious violations in a school building or in, or on, school property for which suspension or expulsion shall be mandatory.
Expulsion is mandatory for:
 - d. The sale of drug or controlled substance as defined in C.R.S. 12-22-303
 - e. The commission of an act which, if committed by an adult, would be robbery pursuant to Part 3, Article 4, Title 18 C.R.S. or assault pursuant to Part 2, Article 3, Title 18 C.R.S. other than the commission of an act that would be third degree assault under C.R.S. 18-3-204 if committed by an adult
 - f. The carrying, bringing, using or possessing a dangerous weapon without the authorization of the school or school district, except that if a student discovers that he or she has carried, brought, or is in possession of a dangerous weapon to that person, expulsion shall not be mandatory.

As used in this paragraph, “dangerous weapon” means:

1. A firearm, whether loaded or unloaded, or a firearm facsimile that could reasonably be mistaken for an actual firearm
2. Any pellet or BB gun or other device, whether operational or not, designed to propel projectiles by spring action or compressed air.
3. A fixed blade knife with a blade that measures longer than 3 inches in length or a spring loaded knife or a pocket knife with a blade longer than 3 ½ inches.
4. Any object, device instrument, material, or substance, whether animate or inanimate used or intended to be used to inflict death or serious bodily injury.

5. Repeated interference with a school’s ability to provide educational opportunities to other students.

6. Failure to comply with the provisions of Part 9, Article 4, Title 25, C.R.S. (immunization requirements). Any suspension, expulsion or denial of admission for such failure to comply shall not be recorded as a disciplinary action, but may be recorded with the student's immunization record with an appropriate explanation.

CODE OF CONDUCT: The principal may suspend or recommend expulsion of a student who engages in one or more of the following specific activities while in school buildings, on school grounds, in school vehicles or during a school-sponsored activity. Suspension or expulsion shall be mandatory for serious violations in a school building or on school property.

1. Causing or attempting to cause damage to school property or stealing or attempting to steal school property of value.
2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
3. Commission of any act which if committed by an adult would be robbery or assault as defined by state law. Expulsion shall be mandatory in accordance with state law except for commission of an act by an elementary student which would be third degree assault.
4. Violation of district policy or building regulations.
5. Violation of the district's policy on dangerous weapons in the schools. Expulsion shall be mandatory for carrying, bringing, using or possessing a deadly weapon without the authorization of the school or school district, in accordance with state law.
6. Violation of the district's alcohol use/drug abuse policy. Expulsion shall be mandatory for sale of drugs or controlled substances, in accordance with state law.
7. Violation of the district's violent and aggressive policy.
8. Violation of the district's tobacco-free schools policy.
9. Violation of the district's policy on sexual harassment.
10. Violation of the district's policy on discrimination by engaging in any unwelcome, hostile and offensive verbal, written or physical conduct.
11. Throwing objects unless part of a supervised school activity that can cause bodily injury or damage property.
12. Directing profanity, vulgar language or obscene gestures toward other students, school personnel or visitors to the school.
13. Engaging in verbal abuse, i.e. name calling ethnic or racial slurs, or derogatory statements addressed publicly to others that precipitate disruption of the school program or incite violence.
14. Committing extortion, coercion or blackmail, i.e. obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
15. Lying or giving false information, either verbally or in writing, to a school employee.
16. Scholastic dishonesty which includes, but is not limited to, cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work.
17. Continued willful disobedience or open and persistent defiance of proper authority including deliberate refusal to obey a member of school staff.
18. Behavior on or off school property which is detrimental to the welfare, safety or morals of other students or school personnel.
19. Repeated interference with the school's ability to provide educational opportunities to other students.
20. Engaging in "hazing" activities, i.e. forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep,

- food, or drink, or any other behavior, which recklessly endangers the health, or safety, of an individual for purposes of initiation into any student group.
21. Violation of the district's dress code policy.
 22. Violation of the district's policy on student expression.
 23. Making a false accusation of criminal activity against a district employee to law enforcement or to the district.

BULLYING PREVENTION AND EDUCATION: The Board of Education supports a secure school climate, conducive to teaching and learning that is free from threat, harassment and any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable.

Bullying is the use of coercion to obtain control over another person or to be habitually cruel to another person. Bullying can occur through written, verbal or electronically transmitted expression or by means of a physical act or gesture. Bullying is prohibited on district property, at district or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a nexus to school or any district curricular or non-curricular activity or event.

A student who engages in any act of bullying is subject to appropriate disciplinary action including but not limited to suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior shall be taken into consideration when disciplinary decisions are made.

TOBACCO USE BY STUDENTS: There is to be no use or possession of tobacco on the school grounds, in the building or at any school activity.

Any student caught using or in the possession of tobacco may be given an in-school suspension and zeros for one school day on the first offense.

EQUAL EDUCATIONAL OPPORTUNITIES: Every student of this school district shall have equal education opportunities regardless of marital status, race, color, creed, sex, national origin or handicap. Further, no student shall on the basis of sex be excluded from participating in, be denied the benefits of, or be subject to discrimination under any educational program or activity conducted by the district. More specifically, as prescribed by legal requirements, the school district will treat its students without discrimination on the basis of sex as this pertains to access to and participation in course offerings, athletics, counseling, employment assistance and extracurricular activities.

SEXUAL HARASSMENT: The district recognizes that sexual harassment can interfere with a student's academic performance and emotional and physical well-being and that preventing and remedying sexual harassment in schools is essential to ensure a nondiscriminatory, safe environment in which students can learn. In addition, sexual harassment is recognized as a form of sex discrimination and thus is a violation of the laws that prohibit sex discrimination.

WHAT CONSTITUTES SEXUAL HARASSMENT: Unwelcome sexual advances, requests for sexual favors, or other verbal, non-verbal or physical conduct of a sexual nature may constitute sexual harassment, even if the harasser and the student being harassed are the same sex and whether or not the student resists or submits to the harasser, when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of a student's participation in an education program or activity.

2. Submission to or rejection of such conduct by a student is used as the basis for education decisions affecting the student.
3. Such conduct is sufficiently severe, persistent or pervasive such that it limits a student's ability to participate in or benefit from an education program or activity or it creates a hostile or abusive educational environment.

For a one-time incident to rise to the level of harassment, it must be severe.

Acts of verbal or physical aggression, intimidation or hostility based on sex, but not involving conduct of a sexual nature may also constitute sexual harassment.

Sexual harassment as defined above may include, but is not limited to:

1. sex-oriented verbal "kidding", abuse or harassment
2. pressure for sexual activity
3. repeated remarks to a person with sexual or demeaning implications
4. unwelcome touching, such as patting, pinching or constant brushing against the body of another
5. suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades or similar personal concerns

Legitimate non-sexual touching or other non-sexual conduct is not sexual harassment.

REPORTING SEXUAL HARASSMENT: Sexual harassment cannot be investigated or corrected by the district until the district is made aware of such harassment. Therefore, students are encouraged to report all incidences of sexual harassment to either a teacher, counselor or principal in their school building and file a formal grievance, as set forth in regulation JBB*-R. All reports and indications from students, district employees and third-parties shall be forwarded to the administration.

If the alleged harasser is an administrator, an alternative administrator will investigate the matter. All matters involving sexual harassment reports shall remain confidential to the extent possible as long as doing so does not preclude the district from responding effectively to the harassment or preventing future harassment. Filing of a grievance or otherwise reporting sexual harassment shall not reflect upon the individual's status or affect grades.

REPORTING CHILD ABUSE: It is the policy of the Board of Education that this school district complies with the Child Protection Act. To that end, any school official or employee who has reasonable cause to know or suspect that a child has been subjected to abuse or neglect or who has observed the child being subjected to circumstances or conditions which would reasonably result in abuse or neglect as defined by statute, shall immediately report or cause a report to be made to the Washington County Social Services. School employees and officials shall not contact the child's family or any other persons to determine the cause of the suspected abuse or neglect.

It is not the responsibility of the school official or employee to prove that the child has been abused or neglected.

STUDENT RELEASE OF INFORMATION:

(Notification to Parents and Students of Rights Concerning Student School Records)

Arickaree School adheres strictly to the Family Educational Rights and Privacy Act ("FERPA").

{For complete policy, please, visit our website at www.arickaree.org or request a copy at the school office: 970-383-2202}

All policies listed at www.arickaree.org under -> Board of Education -> Policies are the most current policies and supersede any information listed in this handbook. Please refer to said policies for any questions you may have.